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**JOB DESCRIPTION**

**CYP Stop Smoking practitioner**

**MAIN PURPOSE**

Our CYP (Children and Young Persons) Stop Smoking Practitioner will need to deliver one to one and group stop smoking interventions as well as awareness and prevention sessions within a wide range of settings across Warwickshire and with a range of key stakeholders such as Compass the Warwickshire CYP substance abuse service, as well as education and health services as part of the Fitter Futures Warwickshire service.

The post holder will be required to work flexibly across the County as required ensuring their skills, expertise and knowledge are fully utilised.

This post will:

* Provide information to CYP smokers to enable them to make an informed choice to make an attempt to stop smoking and then to support the smoker with a formal evidence based quit programme.
* Deliver Stop Smoking prevention talks and workshops to a variety of schools/colleges/community/health settings
* Develop and improve accessibility of the Fitter Futures Warwickshire Stop Smoking Service through the pro-active promotion of the smoking cessation programmes and referral pathways amongst primary and secondary care services, other key health care providers, allied professionals, community development initiatives, education services, local agencies and the general public.
* Provide ongoing support to a caseload of referrals, supporting each ‘quit attempt’ in line with national and company standards.
* Contribute to the planning, delivery and development of the stop smoking service including specific project work.

This post will also:

* In conjunction with the Delivery team lead plan and deliver an appropriate and accessible cessation service within the Warwickshire delivery team area.
* Provide cessation support including one to one and group support, assessing client’s suitability for Stop Smoking treatments.
* Adhere to service protocols and procedures in relation to the provision of supportive pharmacotherapy medication.
* Collate accurate clinical records in line with national OHID/NCSCT requirements and inputting data into the service web-based database in a timely and professional manner.
* To support the service in delivering key performance indicators and activity as set out within the service specification.
* Support the delivery of promotion activity across Warwickshire in line with the service marketing strategy.
* Routine maintenance and the checking and calibration of carbon monoxide monitors in line with service schedules to ensure validity of quits in line with department of health guidelines.
* Work flexibly to provide a coordinated service across the localities to meet the needs of the client group. This will include work in the evening and some work on weekends where required.
* Maintain up to date clinical knowledge, undertake evidence-based practice and promote the use of new and innovative practice.
* In conjunction with delivery team lead, conduct analysis and evaluation of designated programmes in order to improve the quality of service.
* Be responsible for identifying issues or concerns to line manager, so that appropriate action can be taken in line with the safeguarding policy
* Contribute to ongoing needs assessment, audit and other governance programmes in relation to activities as part of the health improvement agenda.
* Support additional service needs such as NHS Health Checks (with Training) if required.

**PERSON SPECIFICATION**

1. **SKILLS & ABILITIES**

* A commitment to continuous service improvement with expert insight into patients’ needs, so that all patients receive high quality care and responding to unexpected demands
* Delivering one to one and group support
* Delivering workshops/training/teaching to CYP
* Understanding of harmful effects of smoking, smoking as an addiction behaviour, withdrawal and relapse
* Clear understanding of the range and appropriate use of different smoking cessation interventions
* Excellent written, verbal, non-verbal communication and presentation skills.
* Good communicator with children and young people, parents and carers.
* Ability to work collaboratively and sensitively with a range of school staff and partner organisations.
* Planning and organisational skills, with the ability to set objectives, prioritise, provide sound judgement and decision-making, often within tight timescales.
* Good interpersonal skills, with proven ability to work effectively with all levels of colleagues, including effective partnerships with other agencies and service providers.
* Proven problem-solving skills and ability to be flexible, and exercise sound judgement and decision-making.
* Ability to work as part of a multi-disciplinary team, valuing the contribution of others.
* Ability to work independently using own initiative, as well as a highly effective team member, working collaboratively to ensure successful outcomes.
* Flexible and adaptable approach to working, with a “can do” attitude.
* Value and respectful of other people – regardless of background or circumstances.
* Able to respect confidentiality and maintain discretion
* Be confident in the use of Microsoft Office packages including Word, PowerPoint, Excel and Outlook.

1. **KNOWLEDGE**

* Sound knowledge of delivering smoking cessation interventions and advising on smoking cessation to special populations.
* Sound knowledge of behaviour change models such as the COM-B model
* Sound knowledge of challenges to achieving health improvement of school children and their families/carers.
* Computer literate and able to use databases, social media and on-line conferencing platforms.
* Knowledge and understanding of Child Protection and Confidentiality.
* Sound knowledge and understanding of the Data Protection Act and Information Governance.
* Knowledge of NICE guidance, NCSCT and OHID standards relating to the treatment of smoking cessation
* Knowledge and understanding of the Patient Confidentiality Act, Safeguarding and the Data Protection Act.

1. **EXPERIENCE**

* Essential- experience working within a school setting, specifically with KS2 students.
* Experience in promoting health improvement services and campaigns.
* Use of behaviour change models within a working environment
* Have experience in building, developing and maintaining effective relationships with key stakeholders

1. **QUALIFICATIONS**

* Required:
  + Education to GCSE Standard at grades A-C for a minimum of 5 GCSEs (or equivalent) including Mathematics and English language or literature.
* Desirable:
  + NCSCT Smoking Cessation Certified.
  + Training qualification
  + Training will be provided however health degree (or equivalent) is advantageous.

1. **SPECIAL CONDITIONS**

* Highly motivated self-starter with resilience, determination, and the ability to see jobs through to completion.
* Role incorporates evening / weekend working, with variable levels of travel across Warwickshire, working in a variety of settings including home visits, the community and community centres.
* Full UK Driving licence and access to a car for work- with ‘business purposes’ insurance.
* Ability to travel across Warwickshire to areas where public transport may not be available.
* Evidence of a personal commitment to continuing professional development and to maintaining an up-to-date professional knowledge supporting the development of business within the company.
* This post involves working with children and as such the post holder will be required to apply for a disclosure of criminal records at an enhanced level (DBS).

**6. SAFEGUARDING**

**Everyone Health Ltd is committed to safeguarding and promoting the welfare of the adults, young people and children who use the services. All staff have a responsibility to report any identified concerns of abuse or exploitation through the appropriate route in line with the respective policies and procedures.**